

# Gaceta de



# Puerto-Rico.

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### PARTE OFICIAL

General Orders, } HEADQUARTERS DEPARTMENT.  
No 194. } of Porto Rico.  
San Juan November 28th, 1899.

The following Schedule of Fees to be Charged by the Judges, Prosecuting Attorneys, Secretaries and Bailiffs of the Various Municipal Courts of the Island, and to be Retained by those Officials, is Published for the Information and Guidance of all Concerned.

#### CIVIL MATTERS.

	Dollars
1st. The Municipal Judges shall receive for each order or writ.....	0.50
2nd. For each final sentence.....	1.25
3rd. For each testimony taken.....	.20
Double fees shall be paid, should the testimony be taken through an interpreter, or outside the Court room.	
4th. For judgment ordering a dispossession of property, they shall receive for each hour ...	1.50
5th. For a meeting held for the purpose of constituting a family council, they shall charge for each hour.....	1.00
6th. For each appearance in court of these parties concerned for the purpose of making petitions admitted by law.....	.25
7th. For each order, letter requisitorial, requisition, letter rogatory and information.....	.50
8th. For each official communication.....	.15
9th. For each edict.....	.25
10th. For attendance at auctions, inventories, seizure of property, ocular inspections, demarcation proceedings, and proceedings for placing persons in charge of other, not requiring more than an hour.....	1.50
And for each additional hour.....	1.00
11th. For the performance of the act of reconciliation (amicable settlement of disputes), including certificate thereof, they shall receive in full, payment of fees.....	1.50
12th. When the act does not take place, owing to non-appearance of one of the parties summoned,—including the certificate.....	.75
13th. For all orders, acts, and proceedings connected with an oral trial, including the sentence, except the proceeding, of provisional or cautionary attachments, they shall charge, if the amount involved does not exceed one hundred dollars.....	1.00
From one hundred to two hundred, twice, from two hundred to three hundred, three times, and from three hundred to four hundred, four times that amount.	
14th. When, after the defendant has been summoned, the trial does not take place owing to the non-appearance of the parties concerned.....	.75
15th. Prosecuting Attorneys shall charge for each written statement of their opinion regarding a civil case in which they have to intervene.....	1.00
16th. In all other acts and proceeding, where they have to assist together with Judges, they shall charge one-fourth less than the fees assigned the latter.	
17th. The Secretaries of the Municipal Courts shall receive for each order or writ.....	.30
18th. For each sentence.....	1.00
19th. For each notification, summons, requisition, or citation for a later date, executed in the Court-room or in the place destined for that purpose, including a copy of the decision.....	.40
20th. For each of said proceedings, or formalities, when taking place outside the places mentioned.....	.60

	Dollars
21st. Should same be effected by means of decrees, owing to the absence from his domicile of the party concerned, including said decree.....	.70
22nd. If the notified person shall refuse to sign, and it shall be necessary that same be done by two witnesses.....	.80
23rd. For drawing up the reply, when same must be admitted, they shall charge in addition.....	.20
24th. For each notification made in the Court rooms.....	.25
25th. For each annotation made in contracts with tenants, or in other documents, which give evidence of possession, attachments of judicial administrators, their removal, or any other circumstance or act taking place by virtue of the order of the Judge.....	.25
26th. For the act of taking off annotations or comments on documents, proceedings to show that same has been done, annotation which must remain in the record of the proceedings.....	.50
27th. For drawing up documents relating to deposits of money, jewels, or valuables, and receipt therefor when said deposit be made in the Court room.....	1.00
28th. For proceedings connected with the delivery of the money or objects so deposited, either to the parties concerned or in public establishments.....	1.00
29th. When, pursuant to law, or by order of the Judge, they shall make a written statement of the delivery of documents to any person or public office.....	.50
30th. For each testimony of the parties concerned, witnesses and experts, they shall charge for each folio.....	.30
Should the testimony be taken through an interpreter, or outside of the Court room, double fees shall be charged	
31st. For each rogatory letter to any court of justice, warrant, requisition, order, certificate, and information.....	1.00
32nd. For each official communication, order, or edict.....	.25
33rd. For a trial of an eviction case, each hour consumed.....	1.00
For meetings held for the purpose of constituting a family council, each hour.....	1.00
34th. For each hour spent at auctions, in placing person in charge of others, attachments, ejectments.....	1.00
35th. For drawing up inventories, seizure of property, giving possession and description thereof, denunciations, ocular inspections and confrontations, each hour consumed.....	.75
36th. For appraisal, distribution of the respective shares, attestation of costs, and liquidations of accounts and interests, each folio covered by said proceeding.....	.60
37th. For the examination of writs and documents of liquidation referred to in the previous articles, each folio required to be examined.....	.04
38th. For looking up any record.....	.80
39th. For the act of reconciliation (amicable settlement of disputes) including the certificate of the act.....	1.50
40th. When said act is not carried into effect through default of appearance of one of the parties concerned, including the certificate.....	.80
41st. For all the proceedings in an oral trial, including the sentence, but exclusive of those of a provisional or cautionary attachment.....	1.75
For the increase of aforesaid fees, the same gradation in the importance of the matter shall be observed as that established for District Judges.	

	Dollars
42nd. When the trial does not take place, the fees for the preliminary proceedings shall be.....	.60
43rd. Bailiffs shall charge for each summons.....	.40
44th. When the summons has to be made outside the towns or villages, they shall charge double fees.	
45th. For each requisition by virtue of a judicial order.....	.40
46th. For looking up witnesses, when the party concerned refuses to sign.....	.15
47th. For each document to be served by them,.....	.25
48th. For assistance at each judicial act.....	.50
49th. For assistance at each judicial act outside the court room, each hour consumed ...	.70

#### CRIMINAL MATTERS.

50th. For each trial of minor offences the judges shall charge, judgment included, per hour.....	2.00
51st. The Secretary shall charge for the same.....	1.50
52nd. The Prosecuting Attorney shall charge for the same.....	1.00
53rd. The Bailiffs, for ditto.....	.80
54th. In the execution of judgments the same fees shall be charged as have been established for civil proceedings.	

#### GENERAL PROVISIONS.

- 1st. The former schedules for experts, interpreters, appraisers of costs, etc. shall remain in force.
- 2nd. The costs of verbal proceedings, whereof the amount involved does not exceed one hundred dollars, must not exceed ten per cent, and in other trials, not more than twenty per cent.
- 3rd. Double fees shall be charged for proceedings that take place after sunset.
- 4th. In case of eviction from a house, the rent of which does not exceed ten dollars, all the fees, including those for ejectment, shall not exceed three dollars.
- 5th. The Secretary shall issue a receipt to the parties concerned for all the fees in each case, specifying separately the article of the schedule under which each item is charged.
- 6th. The Secretaries shall note at the foot of each signature, for which fees are paid according to the schedule authorizing said charge.
- 7th. Upon the termination of each matter or case, the Secretary shall make a specified statement of all the costs under the schedule.
- 8th. In proceedings taking place outside courtrooms, no fees shall be charged other than those set down in the schedule, and 50 cents for each hour of journey. The parties concerned shall furnish the necessary means of transportation according to the uses and customs of the community.
- 9th. Although the parties concerned may have approved the appraisal of the costs, if any excess in the charge of fees should be proven, no matter if it amounts to only one cent, the official shall return in full to the respective parties, twice the amount of all the fees he may have charged.

BY COMMAND OF BRIGADIER GENERAL DAVIS:  
W. S. HALL,  
Adjutant General.