WORLD OF STAGE AND CINEMA

ELSIE LAWSON and MARGUERITE ST. CLAIR in "GLORIANNA"

GEN. MUNSON, commanding officer of the morale division; Capt. Russell, supervising censor, and Capt. Adams had a special showing of Douglas Fairbanks's new Artcraft film, "Arizona," in Washington and passed the picture for public exhibition. The photoplay will accordingly be released December 8. In order that there might be no objection on the part of the Government of the Spanish-American war scenes which form the background in "Arizona," the film was submitted to the Military Intelligence Bureau for inspection.

Ambassador Gerard's new diplomatic picture will be directed by William Nigh, who did "My Four Years in Germany." The new picture deals with questions of peace and reconstruction in the future, especially in regard to Germany. It will be the first picture to visualize the theories and policies of a statesman.

Some thrilling submarine scenes are shown in "The Man Who Stayed at

VIVIAN MARTIN in "MIGANDY SMILES" at the STRAND.

Home," a forthcoming Screen Classics, Inc., picture version of the succesful drama of the same name. Both interior and exterior views of a submarine are photographed in connection with the action of this "superfeature." Depth bombs have their part to play in the story, and following their appearance telltale traces of oil and wreckage are seen on the surface of the water.

Paul Brunet, vice-president and general manager of Pathe, in announcing the signing of a contract with Frank Keenan for the distribution and exploitation of a series of eight pictures that the distinguished actor will produce within twelve months characterized it as one of the really big enterprises of the year. Mr. Keenan will have associated with him in the undertaking Robert Brunton, who has a brilliant record on the stage and the screen.

Mr. Keenan, in outlining his plans, announced that individual and independent production must bring a new and healthful era to the making, the distribution and the popular appreciation of the photoplay.

"I here want to mention the crucial thing that has been the damnation of the business," he added. "Almost unlimited sums of money have been wasted on non-essentials in picture making and the stinting has been on the essentials. As an illustration of the vital needs of the picture story, "and the piece was 'His Excellency, the Governor.' We wanted to be realistic and give as much local atmosphere to the play as possible. One scene in the play shows an exterior with an entrance to a house at the rear of the stage. It had been decided that the leading lady should make her entrance in a rickshaw, which is more used in Calcutta than any other vehicle.

"As stage manager, after some difficulty, I found a Malay coolie who seemed to think that he had no ambition to become an actor, but who was willing for a certain sum to pull the rickshaw on the stage, just as he did on the street. The coolie went through the rehearsals like an automaton, and appeared not to take the slightest interest in his work. But he evidently was a chap who had suddenly decided to distinguish himself as an actor.

"After the final rehearsal I impressed upon the coolie the necessity of being at the theatre promptly, and told him to go through the part just as he had done at rehearsal. I explained that we wanted everything realistic.

"The evening of the first performance came and the coolie was on hand, apparently as indifferent as ever, but appearances are ofttimes deceptive. It had been arranged that when the coolie pulled the rickshaw up to the house the lady was to get out and pay him his fee. The coolie played his part perfectly up to this point. The lady left the rickshaw and tendered him his fee, as rehearsed.

"To the surprise and consternation of everybody on the stage the coolie, instead of taking the money and going away, followed the actress to the middle of the stage and, in a voice that could be heard throughout the theatre, demanded more money. He was insistent, too, and every member of the company was embarrassed. I scarcely knew what to do, but by chance I had some small coins in my pocket and I gave these to the coolie. He took them, thanked me and walked off the stage, pulling his rickshaw after him.

"The scene made a great hit with the audience, but I was furious. When I took the coolie to task he said:

"'Well, you told everybody in the company that you wanted realistic acting. No coolie ever accepts money for pulling a rickshaw without arguing with the passenger for more. I followed your instructions and was realistic.'

"Of course, he had me there. And so long as we used a rickshaw in the play that particular 'bit' was kept in."

EDUCATIONAL FOR GOLDFISH.

Samuel Goldfish, president of Goldwyn, and S. L. Rothapfel, managing director of the Rialto and Rivoli theatres, left last Tuesday night on a trip to California, which will take in all the principal cities of the United States.

The chief purpose of Mr. Goldfish's journey is to make a thorough survey of conditions in the cinema industry throughout the country. He will meet and consult with the most successful exhibitors and at the same time visit and inspect the most important of the Goldwyn branches in person.

For Mr. Rothapfel the trip will be primarily a vacation and rest after the activities of the summer and fall. Having steered the Rialto and Rivoli through the most serious crisis in the show business he will have a bus driver's holiday—watching the other big showmen of the country at work. Associations of exhibitors, press clubs and chambers of commerce in several cities have arranged luncheons at which Mr. Rothapfel and Mr. Goldfish will be guests of honor. The first of these will take place in Cleveland on Wednesday and the next in Chicago.

"This is going to be an educational trip," said Mr. Goldfish last night before he left. "I mean educational for me. We are entering upon a new

MARJORIE DAW with DOUGLAS FAIRBANKS in "ARIZONA" at the RIVOLI

phase of the motion picture industry, now that the war is ended and the disastrous epidemic is over. It is obvious to anybody with half an eye that there never was such a demand for good, popular amusements as we shall see from now on. So this is the time when it becomes not only advisable but imperative that a producer keep in touch with the trend of public thought and taste all over the country. Although we are forced to spend most of our time in New York we produce pictures not for New York but for America, or rather for the world. So I feel the vital need of the closest personal contact with the exhibitors in all sections of the country.

"I shall also spend four or five weeks in the new Goldwyn studios at Culver City, Cal., supervising the production of our new pictures. Production has always interested me more than any other phase of the work. Success begins and ends with production. So I'm going to have a grand time leaving the home office to itself. I shall think of the home office as little as possible."

Mr. Goldfish expects to return late in January. Mr. Rothapfel will come back a few weeks earlier.

News of Hotels and Restaurants

Thomas Healy's Golden Glades.

New Year's Eve will be a gala occasion in all three dining rooms of Thomas Healy's establishment. Confident that New York will celebrate such as it never has before, Mr. Healy is busying himself these days arranging entertainments and menus that Should well satisfy the most exacting epicurean. In the Golden Glades a New Year edition of The Victory Revue will hold forth. This combination ice show and musical revue has long since been an important factor in the success of the Healy enterprise. However, Mr. Healy has promised to extend himself in the new edition and will bring together the greatest galaxy of skating and musical comedy stars that has yet been grouped in a single production. The list will include Cathleen Pope, John P. Chase, Davidson and Dean, Helen Hardick, Robert Regnier, Blyo Brown, Musette, Mlle. Ayra Nadja, Yvonne Darle, Harry Francis and Peggy Parmelee. During the interim the current edition of "The Victory Revue" will be given twice nightly in the Golden Glades.

Reisenweber's Christmas Mainee.

The Yuletide Festival at Reisenweber's Columbus Circle Restaurant will be marked with features that will indicate an unusual spirit of festivity. On Christmas Day a special matinee of the revue "Here and There" will be given, and it is in this delightful entertainment that Ruby Norton is the individual star, with Midgie Miller as the blithesome soubrette. Louis Silvers has added several typical Christmas numbers to the divertissement, which is bound to captivate the audiences with its sparkling brilliancy. On bothe New Year's Eve and New Year's Day all the five floors of the Columbus Circle establishment will be filled with revellers, and the tables are being reserved with such rapidity that unless the diner makes an early reservation he is apt to be disappointed.

Conkwright and Dunne Return.

A. B. Conkwright, who for the past six months has been with the movies, announces his return to ballroom dancing with his former partner, Miss Dunne, who was Jack Clifford's partner in vaudeville.

Conkwright and Dunne, as they were known in the theatrical world, have toured the continent with success. Both believe that this winter will witness the greatest dancing season in history. The military man returning from the battle fields of Europe, where he has been teaching the Hun to dance at the end of cold steel, finds great relaxation and good fun in dancing. Now that the public can dance well it will indulge in this pastime.

"Kentucky Entertainers" at Hotel de France.

It is worthy of special note that manager Delogne of the Hotel de France has given particular attention to the dancing. He realizes how popular dancing is with both New Yorkers and out of town visitors. He has set aside a liberal floor space in the main dining room and more than that, he secured one of the finest dance orchestras in the city. There has been much favorable comment of this feature of the hotel, for the Kentucky Entertainers, as this band of jazz experts is known, surely do play in a way that just forces you to get up and dance.

"The Little Club" in the 44th Street Theatre Building.

Elaborate preparations are already being made for the celebration of New Year's Eve in "The Little Club" in the Forty-fourth Street Theatre Building, where two of the best known beauties

BILLIE ALLEN HOSTESS OF "THE LITTLE CLUB".

in New York, Billie Allen and Helen Maxwell, preside as hostesses. Special features of entertainment from the different Shubert attractions in New York will be supplied, and supper will be furnished at a charge of $10 per person.

Gilliars Boug Makes Another Find

Mildred Holliday, exponent of Oriental dances, continues to be a phenomenal drawing card at the Moulin Rouge. Seldom, if ever, has an artist registered so great a triumph as this clever dancer has in the new edition of "The Revue Intime," the unique entertainment which has contributed in no small way to the success of this "somewhat different" dining and dancing establishment. Miss Holliday came with little or no heralding, and immediately captured the plaudits of Broadway on her merits. She was an eleventh hour addition to the delightful revue and, the result is now a matter of theatrical history. For the remainder of her engagement at the Moulin Rouge she will introduce new dances in addition to those that have already spelled success for her. For the current week she will interpret "The Passion of India," which is said to be the most sensational terpsichorean effort Broadway has ever glimpsed.

MR. GRAHAM'S TRAVELS.

That the authors do not always write the cleverest situations in their plays is the opinion of Frederic Graham, who has one of the leading character roles in "Oh, My Dear!" this season's musical play at the Prin-

LORRAINE FRYOT in "THE UNKNOWN PURPLE" at the LYRIC THEATRE

cess Theatre. Mr. Graham is entitled to an opinion, as he has had a world-wide experience as an actor and producer. He has played in nearly every country in the world, and has a fund of amusing anecdotes from out of the way lands and unusual places. As proof that the authors do not always know it all he tells the story of a Malay coolie who gave both the author and the stage manager a new idea.

"We were playing at the Royal Theatre, Calcutta," says Mr. Graham,

SCHOOL AND COLLEGE NEWS

Latest News of the Life and Spirit Within Academic Walls

STUDENTS of Cornell University, Ithaca, N. Y., will lose no time in completing their education because of the duties in the army and navy, according to a decision by the faculty. Three regular terms of study are to be completed between December 30 and the end of next summer. This will make four full terms during the college year 1918-1919, instead of the usual two terms. The determination of this policy is in keeping with that of the Government to present every possible means for personal advancement to returning soldiers and sailors.

Under the new arrangement students will obtain credit for a full year of college work between January 1 and September 1, 1919. The Students Army Training Corps is to be demobilized and the men are to be discharged from the service by December 21. A large number of these men will then resume at Cornell the courses which they left last October because of the war. Old or new students may enter the university on December 30, 1918; on March 31, 1919, or at the beginning of the summer term of 1919, about July 1. These three terms will constitute a complete year of study.

WHEATON COLLEGE.

The annual Christmas meeting of Le Cercle Francais at Wheaton College, Norton, Mass., was held Wednesday evening, when an old French story, "St. Nicholas and the Butcher," dramatized by Virginia H. Baker of Greenfield, Mass., the president of the club, was presented. The cast included Annie M. Williams of Amston, Conn.; Margaret H. Tracy of Wellesley Hills, Mass., and Chestina J. Redman of Dedham, Mass. The play was followed by the singing of French songs.

Thursday evening Mlle. Marguerite Clement of France gave a lecture on "French Women and the War," under the auspices of the Wheaton Red Cross branch. Through the French High Commission at Washington she is representing the French Government to American public schools. She is one of the progressive women of her nation and has done notable work both before and during the war in opening new industrial and educational opportunities to her sex. Mlle. Clement is a graduate of the University of Paris and at present professor of the French language and literature at the Lycee de Versailles and a member of the editorial staff of *L'Oeuvre*, Paris. She was the first exchange professor and lecturer to women in Newnham and Girton colleges, Cambridge, England, and delivered the first lecture ever given before Egyptian women. The lecture was preceded by an organ recital by Prof. H. G. Tucker, head of the department of music.

Saturday evening the Student Government Association gave its annual Christmas party in the gymnasium. Scenes appropriate to the Christmas season were staged by each of the classes. The entertainment was in charge of the Student Government executive board, which includes the following: Allegra Maynard of Providence, R. I., president; Dorothy Gifford of Salem, Mass., vice-president; Alma M. Magoon of Manchester, N. H., secretary; Marguerite Sawyer of Milford, N. H., treasurer; Gladys E. Jewett of Dorchester, Mass., president of the Y. W. C. A., and Julia Steere of Winchester, Va., president of the athletic association.

There is to be an illuminated Christmas tree on the campus, around which the students will gather to sing Christmas carols the two evenings before the vacation. The seniors, following an old Wheaton custom, will sing carols between 4 and 6 Thursday morning, the day on which the girls leave college. The Christmas vacation begins at noon next Thursday and closes on Thursday, January 2.

The preacher at the Sunday morning service will be Dr. Walter O. McIntire, professor of philosophy and education. President Cole will have charge of the vesper service.

RIVERDALE COUNTRY SCHOOL.

In addition to the recital for piano by Rudolph Ganz on Wednesday afternoon, December 18, the Christmas festivities of Riverdale Country School, Riverdale on the Hudson, New York city will include on the closing day of the school, Friday the 20th the carrying out of several old English customs. There will be the singing of the traditional carols as always given at the school, and also the institution of the custom of the burning of a Yule log. In the new building there is a large fireplace which dominates the dining room, which itself is like an old English baronial hall. Here the students will gather for the Wassail songs, and the Yule log will be brought in and started. The plan is to have this custom obtain hereafter from year to year.

Following the plan of seeing how food is actually produced and manufactured the boys of the third Grade of the school on Wednesday continued their visits, begun last week, to one of the markets in the city, with a trip to a great flour mill. The wonder of the machinery there impressed them greatly. Their next trip will be to a large bakery.

A splendid gift to the school by Mrs Darwin P. Kingsley of Riverdale provides a most welcome addition to the broad corridors of the new building. Mrs. Kingsley presented a number of photographs, beautifully framed, of the places famous in ancient history—the Forum, the Coliseum in Rome and the Acropolis and the Parthenon in Athens.

The course in general science, which has been given to the third year boys in the upper school, proves one of the most interesting experiments conducted by the science department. The head of this department, Prof. Tolman, is, however, convinced that the thing for the boys to learn most is applied science, and so beginning with next year every boy in the upper school is to have a course in agriculture and to carry out upon the school grounds the knowledge which he has obtained. For many years the school has had the school garden tilled by the younger boys, but this is a new departure with every student preparing for college.

PENNINGTON SCHOOL.

The football season at Pennington School, Pennington, N. J., has certainly been one of the most interesting ones that this old school has participated in. The first two games with Wenonah Military Academy and Bordentown Military Academy were cancelled because of the epidemic of influenza.

The game with Rutgers Prep was won by a score of 35 to 0, and the game with Swarthmore Prep School was also won by a score of 36 to 0. The Germantown High School team was also vanquished by a score of 69 to 0.

The game with Peddie Institute was an eventful one. Several of the players were very badly bruised in the previous games, and it was only by the rarest luck that Peddie scored in this game, the final score being 7 to 0 in Peddie's favor. In this game the most reliable men on the team were pretty badly knocked around, and when the final game of the season came they were unfit to enter the contest, but like the gladiators of old they faced the music and tied Trenton High to a score of 7 to 7.

During the season, as will be seen from the above resume, its opponents scored only 14 points to Pennington's 151. This is a remarkable showing and one that old Penn Sem is proud of.

On Friday evening after Thanksgiving the football squad was tendered a dinner in the dining hall of the school by the trustees. It was a splendidly prepared menu, consisting of turkey and all the other edibles that go along with such a dinner, and fourteen members of the squad sat down to enjoy it. The squad consists of Capt. Blackwell, Luker, Gray, Phelps, Mower, Saum, Fedak, Hough, Jackson, Wilson and Murphy. This aggregation certainly is a fighting unit.

The outlook for next year is splendid. Luker was elected captain of the next year's team and almost to a man the men are to remain at the school to finish their courses.

WILLIAMS COLLEGE.

WILLIAMSTOWN, MASS., Dec. 14.—Pursuant to orders the Williams College Unit, S. A. T. C., is being demobilized during the present month.

The faculty of the college will revert to an academic basis on January 2, 1919, and for all students except those in the first class following the work of the several courses will continue until June, interrupted only by the spring recess. The courses to be offered will approximate as closely as possible the number and subject matter of those included in the curriculum in normal times.

On the new basis the college will comprise the following classes of students:

Present academic students; these men will be disturbed but little if at all by the new arrangements. Members of the S. A. T. C., Williams Unit, who desire to continue in college. This class comprises regular and special students. Former undergraduates returning immediately upon discharge from the Government service (and not later than March 1, 1919). These men likewise, upon satisfactorily completing any course or courses in June, shall receive full credit for such course or courses as for the college year. Candidates for admission prepared to enter college at this time. To accommodate these men examinations in all entrance subjects will be offered December 31—January 4 inclusive. Students will be admitted on the usual terms both by certificate and examination.

Regular students, upon satisfactorily completing the S. A. T. C. curriculum now pursued, and, further, upon satisfactorily completing any academic course or courses carried from January to June, shall receive full credit for such course or courses as for the college year.

Special students will be allowed to continue in college provided that at the time of demobilization they shall have a final mark as high as 50 in at least nine hours of their "allied military" courses, and provided, further, that it is possible, in view of their preparation, to make up a schedule of at least fourteen hours.

Those freshmen thus admitted who come immediately upon discharge from Government service shall upon satisfactorily completing any course or courses in June receive full credit for such course or courses as for the college year.

Freshmen other than those recently discharged from Government service, and admitted at this time, shall at the end of the year receive the full year's credit only in the course or courses in which their grades shall be as high as C.

Registration of all students takes place on Wednesday, Thursday and Friday, January 1, 2, 3, 1919. Attendance of all students is required at chapel at 7:45 A. M., Thursday, January 2.

WALLCOURT SCHOOL.

One outstanding feature of Wallcourt School, Aurora, N. Y., during the fall term is that there has been no influenza in our midst, but students and teachers fit for their tasks at all times. We feel it to be a miraculous escape and are duly thankful.

The school opened under most favorable conditions. Miss Marguerite Smith (Vassar), who has been English teacher in the school for the past four years, received her master's degree at Columbia College this June. Mrs. C. Dewey Fowler of Auburn comes to the school as house mother and as assistant to the secretarial work. The new courses in Spanish, stenography and typewriting are very popular.

Hallow e'en was observed in traditional manner—picnic supper en costume, shadow pictures, terminating with a senior operetta staged in the boathouse, entitled "The Flu." The skit was composed by Anna Avery of Aurora. The cast of characters was as follows: The Boy, Anna Avery; The Sailor, Esther Urie; Marie, Elizabeth Hurlbut; The Girl, Jeanne Blake; The Flu, Joan Ogden. Witches: Bessie Williams, Eleanor Mowton, Gladys Snyder, Helen Althoff, Tabitha Close, Esther Urie, Elizabeth Hurlbut. Stage manager, Frances Hoskins.

The honor roll for November has been announced. This means a standing of ninety in at least three subjects, and no other subject below eighty-five. It is as follows: Elizabeth Hurlbut, '19, of Seattle, Wash.; Joan Ogden, '19, Brookline, Mass.; Alice O'Brien, '21, Aurora; Aubin Zabriskie, '20, Aurora.

The students are attending with much interest the weekly course of war history lectures given by Dr. Hickman of Wells College.

Recently Samuel P. Orth, Ph.D., of Cornell University, delivered a very delightful lecture on "France Paramount," and was later entertained at the school.

The annual students' banquet occurred with much ceremony and rejoicing on that day of days, November 11, when the spell of the Hun seemed broken forever.

The Wells Philharmonic Society, of which the students are members, have had the following concerts: The Russian Symphony Orchestra, Jean Copper, Metropolitan Opera Company; the Letz Quartet, New York; Marie Sundellius, Metropolitan Opera Company.

Wallcourt has shown itself patriotic and generous in its response to the Fourth Liberty Loan, the W. S. S. campaign, the United War Work convass, the Children of Devastated France, not forgetting their perennial interest in the College Settlement work at Rivington street. This year, instead of working with the Aurora Red Cross Chapter, the students have their own rooms at Wallcourt attractively decorated with war posters of many kinds and hues. The rooms were first opened by an informal Red Cross tea.

School closes at noon on December 19 for the Christmas vacation, to reopen January 9. Christmas cheer is already pervading Wallcourt. Refrains from the carols are in the air, to burst into full harmony on that last morning of school, when a joyous Christmas service is held. All take part in the beautiful Yuletide poems, hymns and carols.

The annual Christmas dinner is to be given the night before, when the traditional roast goose, with the holly, the Christmas greens, all just as it should be for this happy occasion, so that the students will leave Wallcourt assured that Christmas is in the "heart and in the air, Christmas is everywhere," and in the words of Tiny Tim, "God bless us every one."

PEDDIE INSTITUTE.

The first of a series of dances was held in the gymnasium at Peddie Institute, Hightstown, N. J., Saturday evening, December 7. The affair was of a military aspect, but nevertheless informal. The students wore their uniforms and the hall was tastefully decorated to conform with the spirit of the occasion. Many of the young ladies present were later entertained at the Octagon by Dr. and Mrs. R. W. Swetland in honor of their daughter, Miss Ruth Swetland. This social event was a forerunner of the senior and junior "hops" to be given at state occasions during the academic year.

The annual football banquet was tendered to the gridiron warriors on the evening of December 6 in the dining hall, at which Coach E. C. MacArthur presided. Headmaster R. W. Swetland was also one of the speakers of the evening. During the course of the evening several of the seniors were called upon for speeches, noteworthy among these being that of Smith Anderson of Parkersburg, W. Va., who successfully captained the Peddie eleven through a most gruelling season. Thirteen football letters were awarded later by the executive committee of the athletic association to those who had participated in the game against the Blair Academy and had been faithful in their attendance to practices. More than usual interest was centred upon this occasion because of the fact that out of chaos, so to speak, a team had been welded which rightfully attached claim to the championship of the State.

The opening of the basketball season was signalized on Saturday afternoon of December 7 by a clean cut victory of the Peddie five over the fast Yonkers High School quintet. Coach E. A. Rogers of the Peddie squad had whipped into shape in the brief time of three days a fairly well organized and well balanced team. As events later proved, his five were lacking in ability to locate the basket, due to a need of practice. The first half found Yonkers High leading by the margin of one point, 12—11. In the second period, however, Peddie cut loose with a whirlwind of fast passing and more accurate shooting for the basket. The result was the final count of 30—26 in their favor. This is the last game until after the holiday season, which begins on December 20 and extends to January 6, '19. For the Peddie team the playing of Stifler at forward and the work of the two guards, Anderson and Brems, featured. The results of this particular game prove to Coach Rogers that he has a nucleus of basketball talent of no small ability and latent power.

Prospects are bright for an excellent swimming team this year at Peddie. Regular practice is being held every afternoon in the tank, and the tryouts are to come off very soon because of a dual meet to be held at the Blair Academy after the holidays. In the person of J. Madison Stifler of Evanston, Ill., Peddie has a wonderful swimmer. The above mentioned was also a star end on the football team this fall, and is now making good on the basketball five.

OBERLIN COLLEGE.

Dr. Henry Churchill King, president of Oberlin College, now on leave of absence in France, has succeeded Bishop Luther B. Wilson as head of the religious department of the Y. M. C. A., in France, and has outlined the foundations of the new programme with the A. E. F. All work is done in cooperation with the army chaplains and is approved by the Right Rev. Charles H. Brent, now chaplain in chief of the American Army. Besides its strictly religious work, this department of the Red Triangle maintains a study course department, and a department for future callings. The object of the last is to encourage the men to enter useful and upbuilding callings after the war. All the work of the Y. M. C. A. will continue to be non-sectarian—Catholics and Hebrews as well as all Protestant denominations are being equally served.

Commenting on President King's appointment, a British journal says: "Dr. King, who will direct this work, has won prominence by his ability to organize and carry through big enterprises. Besides being president of Oberlin College, he is a trustee of the Rockefeller Foundation, president of the American Missionary Society and president of the Association of American Colleges.

Filing as a Profession.

IN the good old days when a business man kept his correspondence in a desk drawer, on a spindle or in a box, the only significance attached to the term "filing" was that of some phase of a mechanic's trade. Later, when the box file and the now obsolete letter press made their appearance a vague impression was prevalent that some classification of correspondence and records should be made—some effort put forth in the interests of segregation. The operation of the clumsy letter press and the handling of bulky containers requiring more or less physical prowess, this task was relegated to the office boy, who by reason of his labors of hands and feet accomplished results such as one might expect when coordination with the head was missing. Looking up misfiled or lost documents, correspondence and records became one of the greatest sources of economic waste among offices in general, and the development of proper filing systems and record keeping methods was obviously the logical outcome. With ingenious, time saving and expensive systems coming into general use there naturally arose the cry for operators—filing had become headwork, not mechanical labor. Self-styled filing clerks who were aware that Andrews correspondence should be housed somewhere in a file near the letter "A," but whose knowledge stopped there, appeared in the business plant and threw the monkey wrench of incompetence into the office machinery. Mishandled systems were condemned because the untrained operators were incapable of producing results; the self-operating system belonging in the same category with perpetual motion. Five years ago, because of this tremendous increase in the demand for filing clerks who could find what they filed, the first filing school ever established sprang into existence—the New York School of Filing. The public's response was immediate. Each year it has become necessary to secure larger quarters and at present the output of the school is 125 students a month with the demand varying from 25 to 33 per cent. in excess of the supply. Over three thousand girls and women have been trained and placed in filing positions in New York alone, while the Philadelphia and Boston branches established more recently are supplying a proportionate demand. Because of the wide range in this demand the possibilities are open alike to the young woman with no experience, but who is a graduate of the school, as well as to college women, librarians and the more mature woman capable of filling an executive position.

Filing has developed into a profession ranking higher in its initial earning capacity than stenography or bookkeeping. The length of time necessary to master the course is much shorter, and, with a few exceptions, there is nothing of a monotonous nature in a filing clerk's duties. The Government pays its filing clerks salaries ranging from $1,100 to $2,200 a year, and while the average in the business houses is smaller an analysis of the last two thousand calls received show that 33 per cent. paid between $18 and $35 a week and 67 per cent. between $12 and $16 a week.

Every manufacturer has his own particular adaptation of an alphabetic system, for instance, covered by a patent which applies to the different relation of parts of the equipment to each other, color scheme, use of numbers, &c. Superficially considered these seem to offer a bewildering variety of filing methods—in their final analysis they are basically identical. If a student knows their fundamental principles she can operate one of them just as easily and intelligently as the others. The students are drilled, therefore, first in the various methods of filing, then in their application to various lines of business and to professions. No expense has been spared to secure adequate equipment. There is nothing theoretical about the course. Thousands of dollars have been expended in filing equipment and the greater part of a student's time is spent in practical work. Actual business correspondence, bills, vouchers, legal documents, &c., are classified, indexed and filed just as they would be in regular business routine. Every filing operation by the student is checked up for error by the instructors and before graduation a strict examination must be passed. Universities, business colleges and high schools all over the country are including a filing course in their curriculum, but filing is a distinct and separate profession which should be considered as such. A highly specialized course is the solution.

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